



Referred By: _____

Binding Edge
883 Blair Avenue
Neenah, WI 54956
920-725-5060

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodations to the application and/or interview process should notify a representative from the Human Resources Department. Applicants are considered for all positions and employees are treated during employment without regard to race, color, religion, sex, national origin, age, disability or any other prohibited basis of discrimination, as provided under applicable state and federal law.

PLEASE PRINT

Position(s) applied for: _____ Date of application: ___/___/___

Name: _____
LAST FIRST MIDDLE

Address: _____
STREET CITY STATE ZIP CODE

Telephone # () _____ Social Security # _____

Have you ever filed an application here before? ___ Yes ___ No If yes, give date: _____

Have you ever been employed here before? ___ Yes ___ No If yes, give date: _____

Are you employed now? ___ Yes ___ No May we contact your present employer? ___ Yes ___ No

Are you 18 years of age or older? ___ Yes ___ No

Are you legally eligible for employment in this country? ___ Yes ___ No

Do you have Military experience? ___ Yes ___ No If yes, branch _____

Have you been convicted of a felony within the last 7 years? ___ Yes ___ No

If yes, please explain: _____

Are you able to meet the attendance requirements of this position? ___ Yes ___ No

Type of employment desired: ___ Full-time ___ Part-time ___ Temporary ___ Seasonal

Which shift do you prefer? ___ 1st Shift ___ 2nd Shift ___ 3rd Shift

When would you be available for work? _____ Expected hourly wage: _____

Are you on lay-off and subject to recall? ___ Yes ___ No

Education: Please list education or specialized experience that relates to the position(s) applied for. Exclude names or terms that indicate, for example, race, color, religion, sex, disability or national origin.

Table with 4 columns: Name and Location, Number of years completed, Did you graduate?, Course of study / major / degree. Rows include High School, College, and Other.

Skills and Qualifications: Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions for which you are applying.

Employment History: Start with your present or most recent job, include military service assignments and volunteer activities. Exclude organization names that indicate, for example, race, color, religion, sex, disability, or national origin.

Employer: _____ Address: Telephone: ()	Dates Employed From: To:	Work Performed Starting Hourly Rate: Ending Hourly Rate:
Supervisor:	Reason for Leaving:	
Employer: _____ Address: Telephone: ()	Dates Employed From: To:	Work Performed Starting Hourly Rate: Ending Hourly Rate:
Supervisor:	Reason for Leaving:	
Employer: _____ Address: Telephone: ()	Dates Employed From: To:	Work Performed Starting Hourly Rate: Ending Hourly Rate:
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Employer: _____ Address: Telephone: ()	Dates Employed From: To:	Work Performed Starting Hourly Rate: Ending Hourly Rate:
Supervisor:	Reason for Leaving:	
Employer: _____ Address: Telephone: ()	Dates Employed From: To:	Work Performed Starting Hourly Rate: Ending Hourly Rate:
Supervisor:	Reason for Leaving:	

If you need additional space to list previous employers, please use back of this page.

State any additional information you feel may be helpful to us in considering your application.

References: Give name, address and telephone number of 3 references that are not related to you and who are not previous employers.

1. _____
2. _____
3. _____

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (I) cancel further consideration of this application, (II) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and education institutions and to otherwise verify that accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using such information in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any application from consideration for employment on a basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specific period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurance to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ **Date** _____

Binding Edge, Inc., 883 Blair Avenue, Neenah, WI 54956 • 920-725-5060